Sydney International Academy Pty. Ltd t/a Australian Centre of English

Level 2, Hyde Park Plaza Hotel, 38 College Street, Darlinghurst, NSW 2010;

PO Box 41 Darlinghurst, NSW 1300

Tel: +61(0)2 8959 2717 Email: admin@ace.nsw.edu.au

www.ace.nsw.edu.au

ABN: 17 121 012 940: CRICOS Provider Code: 02871C



Student Application Form			
Personal Details	Intended Course(s) and Duration		
Family Name:	☐ General English	☐ Morning Shift (9.00 am to 2.30	
Given Name:	Entry requirements	pm, Monday to Thursday)	
Title (Please Tick) ☐ Mr. ☐ Ms. ☐ Mrs.	• Students need to be 18 years		
Date of Birth (dd/mm/yyyy): / /	of age or over. □ Evening Shift (5.30 pr		
Nationality:		pm, Monday to Friday)	
Country of Birth:			
Address in Home Country(Mandatory):	Total Duration: () weeks		
	Course 1 - () week (s) (AM		
	Start Date: / Finish Date	e:/	
Passport No:	Course 2 - () week (s) (AM	/ DM \	
Telephone: Mobile:	Start Date: / Finish Date		
E-mail:	Course 3 - () week (s) (AM		
Overseas Student Health Cover (OSHC) & Visa Type	Start Date: / Finish Date		
The Australian Government requires all students entering Australia on a Student	Installment 1	Plan Request	
Visa to take Overseas Student Health Cover.	Number of Installments 🗆 One 🛭	☐ Two ☐ Three ☐ Four	
Do you require Australian Centre of English to arrange OSHC for	Request will be processed in acco	equest will be processed in accordance with the Australian	
you?	Centre of English installment plan policy.		
YES: Single ☐ Couple ☐ Family ☐ ☐ NO	Accommodation		
If "Yes", For how many months? () months	Do you want Australian Cent	re of English to arrange your	
I will be studying at Australian Centre of English on a:	accommodation?		
□ Student visa . I will apply for my student visa at the Australian	☐ Homestay ☐ Share Accommodation ☐ NO		
Diplomatic Mission in (city name):	·	weeks	
□ Other visa type: Visa type (e.g. Tourist)	Start Date(dd/mm/yyyy)	<u>/</u>	
Australian Contact Details (Compulsory)		Pick-Up	
Address(Mandatory):	•	of English to arrange your air-port	
City/State:	pick up service to your accommo		
Country:	☐ YES ☐ No		
Telephone: Mobile:		t Checklist	
Email:	Please attach the following document	s to this application	
Emergency Contact Details:	☐ Copy of current passport		
Name:	☐ Copy of current visa		
Email: Phone:	☐ Copy of English Test Result (i	if available)	

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Study pathways		How did you know about Australian Centre of English?			
What course do you plan to study after your English course (e.g. Diploma of		l Friends	☐ Through Agents		
Business)?:		l Website	☐ Newspapers / Magazines		
		l Other (Please Sp	pecify)		
		_			
	Course B				
You can request course breaks during General	You can request course breaks during General English and between courses. If you require a break please complete*:				
No. Course Sta	rt date (Monday)	Finish date	e (Friday) Weeks		
1					
2					
3					
4					
5					
*If you do not fill in the table above to request	a break, your courses w	vill follow with	out any breaks		
	Special N	leeds			
Do you consider yourself as having any specia	l learning or physical ne	eeds? (e.g. heari	ing or sight impaired)		
☐ No ☐ Yes (Please describe)					
What extra support do you require?					
Payment Methods					
Payment for all fees must be in Australian Dollars (AUD) by personal cheque, bank cheque, credit card or debit card, cash, money order or direc			credit card or debit card, cash, money order or direct		
deposit into ACE's account. A credit card transaction fee (2.5%) applies to all payments made by credit card.					
Total Due (A	AUD)		Bank Details		
Enrolment Fee	\$		Bank Name: National Australia Bank Limited		
Tuition Fee	\$		Account Name: Sydney International Academy		
Material Fee	\$		Branch Number: 082 088 / Account Number: 84 293		
CoE Issue Fee	\$		3675		
Accommodation Placement Fee	\$		Bank Swift Code: NATAAU3303M		
Accommodation Fee	\$		Bank Address: 292 Pitt Street, Sydney NSW		
Airport Transfer Fee	\$		Australia 2000		
OSHC Fee	\$		ACE DOES NOT ACCEPT CASH PAYMENTS.		
TOTAL	\$				

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Additional non-tuition fees			
Enrolment fee	A\$300	Non - refundable	
Materials fee	A\$150 per course level	Refundable (Conditions Apply)	
CoE issue fee	A\$50 per CoE	Non- refundable	
Accommodation placement fee	A\$200	Non-refundable	
Airport transfer fee (One-way)	A\$100 per person	Refundable (Conditions apply)	
Credit Card Transaction Fee	%2.5	Non-refundable	
Withdrawal Application Fee	\$250	Non-refundable	
Printing Fee	B/W 0.20 \$ / Colour 1.0 \$	Non-refundable	

The Education Services for Overseas Students (ESOS) Amendment (Streamlining Regulation) Bill 2015, allows students to pay more than 50 per cent of their tuition fees before the start of their course if they wish to do so. Do you wish to pay more than 50% of tuition fees before your course start date?

Enrolment Procedure		
Step 1	Complete and sign this form, attach a copy of your passport and evidence of English.	
Step 2	Australian Centre of English will issue a Letter of Offer and Student Agreement for you to sign and return	
Step 3	Make your payment through bank transfer or credit card to Australian Centre of English.	
Step 4	If you are an overseas student, Australian Centre of English will issue your Confirmation of Enrolment (CoE) for you to apply for a Student Visa. Other applicants will receive a letter stating their confirmation of enrolment.	
Step 5	Apply for a Student Visa and pre-arrival and orientation details will be sent to you prior to course commencement.	

Student	Declarati	on	
I declare that all the information I provided on this form is correct and complete and I understand that my enrolment can be canceled in the case of my failure to provide correct information. I acknowledge that I have read and understood Australian Centre of English's Terms and Conditions of Enrolment, Cancellation and Refund Policy, course structure and requirements, which are detailed in Student Handbook available in Australian Centre of English website. I acknowledge that I understand fees and conditions in relation to this form and all refunds are subject to Australian Centre of English's Cancellation and Refund Policy.			
Name:			
Signature:	Date:	/	/

Signature:	Date: / /
Agent Company Name:	
Representative Name:	or stamp here
Signature:	Date: